



GSO Program Specs: UG research, internships, field study or co-op placements

Office of the Vice-Provost, Global Engagement

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Student Criteria:

- Student participants must be Canadian citizens or permanent residents.
- Students must be in good standing as defined and determined by the Canadian university to which they are registered.
- The program is only open to **undergraduate students**.
- Students can be enrolled on a full-time or part-time basis.
- Students must be 18 years of age or older; there is no upper age limit to participation.
- Funding categories: Indigenous students, students with a disability, Low Income, Other (Can be at the coordinator's discretion to accept students who are not within designated categories).
- Note: International students are ineligible for funding.
- Experience must be academically recognized by the Canadian institution. This could be academic credit or recognized in some manner of the student's academic transcript.
- Program/project duration short term is 1-4 weeks, medium 5-16 weeks and long term as 17+ weeks.
- Examples of programs: field research, internships, ug research, co-op placements. Programs need to have an international component to them whereby the student physically relocates to another country.
- Funding amounts: \$5,000 per student.
- Funding is available for Summer 2024, Fall 2024 and Winter 2025 (program for Winter 2025 would have to be completed by March 31, 2025).

Note: This program seeks to diversify destination countries. Non-traditional countries refers to all countries other than the United States, the United Kingdom, France and Australia.

Eligible Costs

Funding may cover direct costs related to the implementation of physical mobility programming including:

- student tuition
- living expenses
- dependent care
- health insurance
- immunizations
- transportation (in Canada and abroad)
- accommodation during their outbound experience

Financial Note

Funding for the Global Skills Opportunity will be set to bypass enrollment and existing charges on the student fee account and be deposited directly in the student's bank account. T4A's will be issued to the recipients as per the standard business process for students in receipt of Awards.

Global Skills Opportunity: Participant Responsibilities

- Attend pre-departure training for the program.
- Arrange for supplementary medical insurance appropriate for their GSO destination that covers the entire duration of their international experience.
- Register online with the Government of Canada's Registry of Canadians Abroad (ROCA).

- Avoid travel to destinations where travel advisories issued by the Government of Canada recommend the avoidance of all travel or non-essential travel.
- Obtain a valid passport, visa, medications (such as anti-malaria pills) or vaccinations, as required by the destination country.
- Complete the **pre-departure form** prior to starting their in-person experience **at least two weeks before departure** through Universities Canada's *online portal. This form seeks to gather information on participants' mobility experience details, motivations for participation and baseline skill evaluations.
- Complete a **post-experience report** through Universities Canada's *online portal **within four weeks of completing their experience.**
- Participate in program evaluations which may include surveys, interviews, and case studies, among other activities.
- Attend re-entry sessions.
- Meet any other requirements set by Queen's University or international partner that will host them.

*Individual program leads/administrators will provide participating students with appropriate links (VP Global Engagement will supply links).

Submitting documentation to Queen's

- Students are also required to provide airfare purchase receipt, original plane tickets and all boarding passes, receipt for accommodations, as appropriate for audit purposes.
- Documentation of these costs should be forwarded to global@queensu.ca
 - Please ask student participants to include the following in the subject line:
 - "GSO Documents [student first name & last name] – [Program]"
 - Example: "GSO Documents Jane Doe - UG Research"

If you believe you have an **undergraduate** program that could benefit from this funding, please contact the project team: Laura Esford esfordl@queensu.ca or Michael Green mjg8@queensu.ca for further discussion on how to access funding.